



Google™

Cloud Computing ?

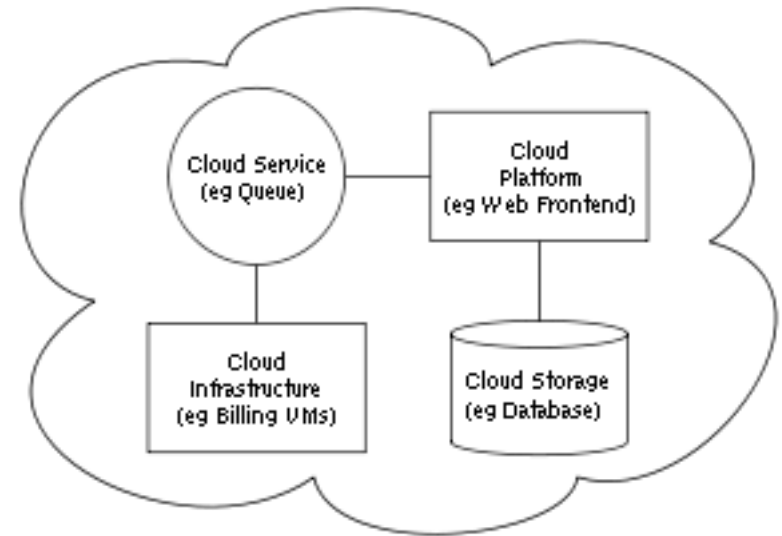


- Traditional model uses standalone PC
- Workstations and a file server
- Issues:
 - Updates
 - Location (mobility)
 - Scalability
 - Cost

Cloud Computing



- Cloud = Internet
- Applications online
- Data also online
- Instant updates
- Common web technology
- Mobile
- Collaborative with eMail, Calendar, Docs, Groups etc





G Suite



Google Apps for Business

Google
Apps for Work



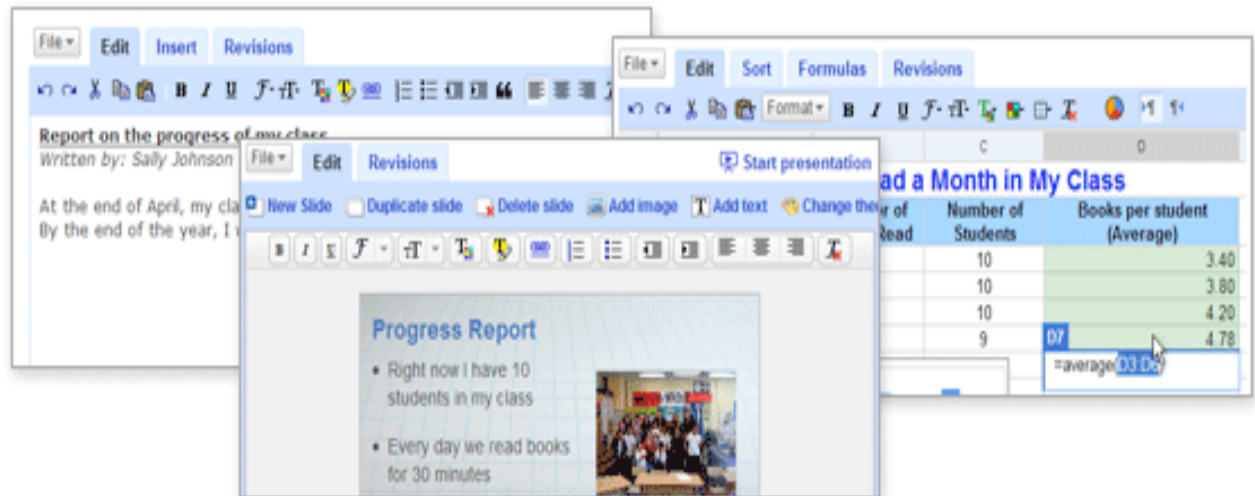
G Suite



- Create and share work online
- Upload from and save from your desktop
- Edit anytime, from anywhere
- Choose who can access your docs
- Share changes in real time
- Files are stored securely online



- Create documents, spreadsheets and presentations online
- Email (GMail)
- Calendar
- Messaging
- File Storage
- Contacts
- Device Policy





G Suite



Parramatta1707a



davidh@netpresence.com.au

File Edit View Insert Format Tools Table Add-ons Help [All changes saved in Drive](#)

Comments

Share

100% Normal text Arial 11 B I U A ↕ ↻ ⋮ More ↕ ↗

2 1 1 2 3 4 6 6 7 8 0 10 11 12 13 14 16 16 17 18

This is an example doc

|



G Suite



Parra1707b



cavidh@netpresence.com.au

File Edit View Insert Format Data Tools Add-ons Help All changes saved in Drive

Comments

Share

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fx

	A	B	C	D	E	F	G	H	I
1									
2		2017-01	1	13	0.077	7.69%			
3		2017-02	2	14	0.143	14.29%			
4		2017-03	3	15	0.200	20.00%			
5		2017-04	4	16	0.250	25.00%			
6		2017-05	5	17	0.294	29.41%			
7		2017-06	6	18	0.333	33.33%			
8		2017-07	7	19	0.368	36.84%			
9		2017-08	8	20	0.400	40.00%			
10		2017-09	9	21	0.429	42.86%			
11		2017-10	10	22	0.455	45.45%			
12		2017-11	11	23	0.478	47.83%			
13		2017-12	12	24	0.500	50.00%			
14									
15									
16									
17									



Parra1707b ☆ ■

File Edit View Insert Format Data Tools Add-ons Help [All changes saved in Drive](#)

Share...

New ▶

Open... ⌘O

Rename...

Make a copy...

Move to...

Move to bin

Import...

See revision history ⌘+Option+Shift+H

Spreadsheet settings...

Download as ▶

Publish to the web...

Email collaborators...

Email as attachment...

Document details...

Print ⌘P

10 B I U A [Color Picker] [Background Color] [Fill Color] [Text Color] [Font Size] [Font Weight] [Font Style] [Font Color]

	D	E	F	G	H	I
13	13	0.077	7.69%			
14	14	0.143	14.29%			
15	15	0.200	20.00%			
16	16	0.250	25.00%			
17	17	0.294	29.41%			
18	18	0.333	33.33%			
19	19	0.368	36.84%			
20	20	0.400	40.00%			
21	21	0.429	42.86%			
22	22	0.455	45.45%			

- Microsoft Excel (.xlsx)
- OpenDocument format (.ods)
- PDF document (.pdf)
- Web page (html, zipped)
- Comma-separated values (.csv, current sheet)
- Tab-separated values (.tsv, current sheet)



Share and collaborate
in real time

Multiple people
can view and make
changes
at the same time!

Sharing settings

Link to share (only accessible by collaborators)

https://docs.google.com/spreadsheets/d/19pVJ_PLxZhNUZ4h2LnDQLNPLVXL3J-1wjoLULLHIqj/edit?usp=sharing

Who has access

Private – Only you can access [Change...](#)

David Hussain (you)
dav.dh@netpresence.com.au [is the owner](#)

Invite people:

Owner settings: [Learn more](#)

Prevent editors from changing access and adding new people

Disable options to download, print and copy for commenters and viewers

[Done](#)



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Publish to the web

This document is not published to the web.

Make your content visible to anyone by publishing it to the web. You can link to or embed your document. [Learn more](#)

Link

Embed

Entire Document ⇅

Web page ⇅

- Publish your work as a web page
- Control who can see your pages
- Embed your documents to your blog or webpage
- Publish within your company or group



G Suite



Sharing example ...



Little League roster and schedule

Share

File Edit View Insert Format Data Tools Help

3 other viewers

fx | \$ % 123 | 10pt | B Abc | [Grid] [List] [Sum] [Print]



fx

A B C D E F G

1



Play Ball!

2

Roster Spring 2013

3

Player Name	No.	Parent(s) Name	Phone	Alt Phone
Mandy Bolognino	1	Meredith and Michael Bolognino	212-555-1234	212-555-1234
Brett Crosby		Melinda and Larry Crosby	212-555-0947	212-555-0947
Dexter Smith		Aaron and Eddie Smith	212-555-7829	212-555-7829
Trevor Blackwell		Bill and Meredith Blackwell	212-555-1728	212-555-1728
Ted Schneider	4	Josh and Julie Schneider	212-555-3964	212-555-3964
Zachary Gibson	5	Shelly Gibson	212-555-8066	212-555-8066
Jane Wise	6	Dave and Johanna Wise	212-555-1149	212-555-1149
Helena Kafka	7	Keri and George Kafka	212-555-1209	212-555-1209
Andrew Harter Jr.	8	Julia and Andrew Harter	212-555-0614	212-555-0614

Coach Charlie


Keri Kafka

212-555-19



G Suite





Q
☰
🔊
👤

Calendar

Today < > May 2018

Day Week Month 4 Days Agenda More ⌵ ⚙️

CREATE ▾

May 2018 < >

S	M	T	W	T	F	S
28	29	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

- My calendars
- Other calendars

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28 21:00 Green bin	29 21:00 Green bin	1 May 1 May	2	3	4	5
6	7 May Day (regional holiday)	8	9	10	11	12
13 Mother's Day - Australia 21:00 Green bin	14	15	16	17	18	19
20	21	22	23	24	25	26
27 21:00 Green bin	28	29	30	31	1 Jun	2



G Suite



Email @yourcompany.com



FOR WORK

SIGN IN



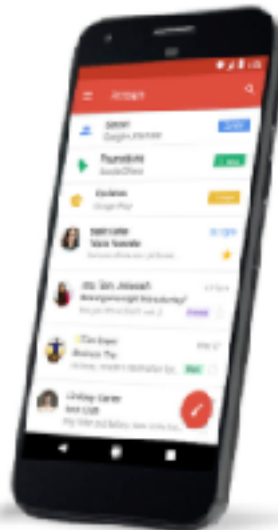
The ease &
simplicity of
Gmail, available
across devices





Experience Gmail on any device

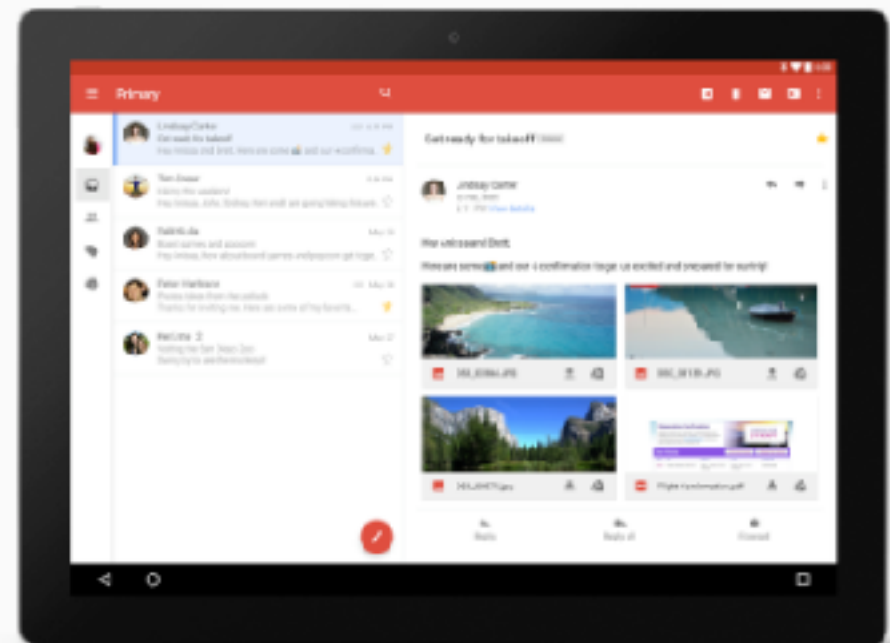
The ease & simplicity of Gmail, wherever you are





View attachments instantly

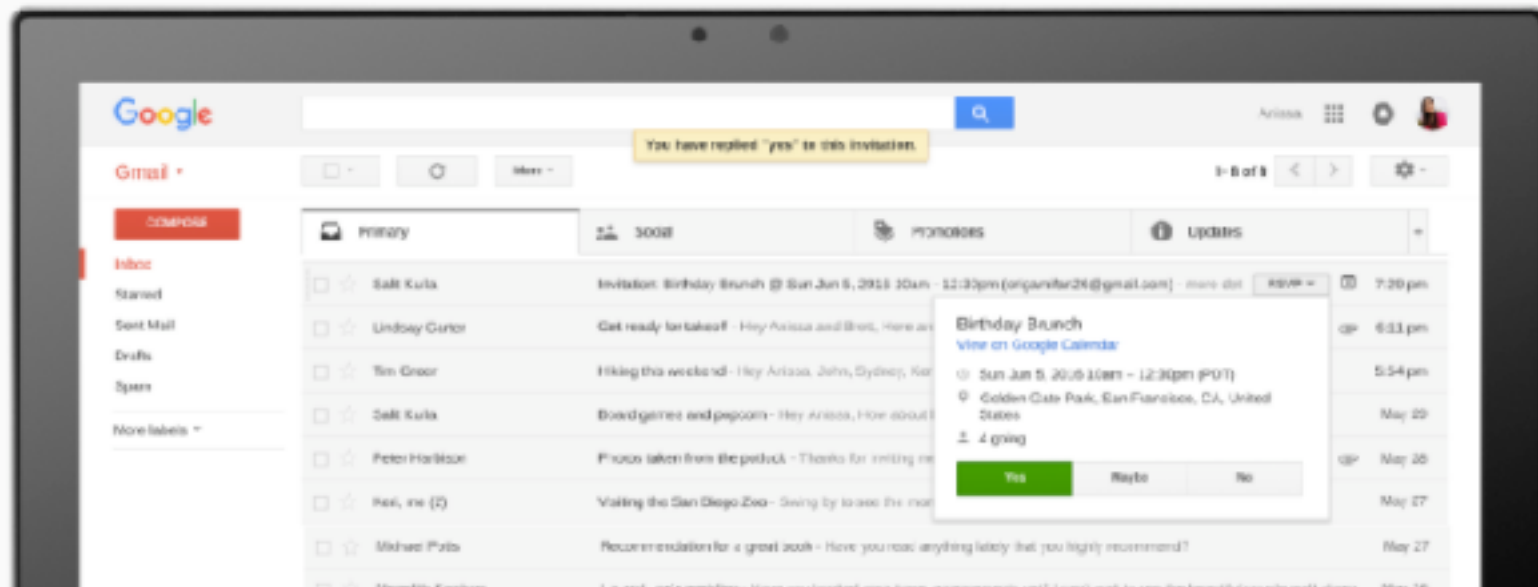
View files without leaving Gmail. You can even save attachments directly to your Drive to organize and share them in a single, safe place.





Take action right from the inbox

Track packages, review products, RSVP for events, and more without opening any emails.





G Suite



A Google Mail account via Google G Suite is especially well suited for small business because of:

- **Big Mailboxes:** Google Mail accounts come with a 30Gb+ mailbox (that is around 30,000MB) that gradually increases in size. A lot of email providers set mail box limits in the tens/hundreds of MB, not thousands.
- **Big Messages:** You can send or receive individual messages (including attachments) of up to 20Mb – a lot easier than messing around with external file sending services
- **Mail Client Support:** You can keep using your favourite POP mail client (e.g. Outlook). Or use IMAP. Or use the excellent browser interface.
- **Spam Filtering:** Google Mail has excellent spam filtering – it is the smartest we have found. Not only that, using the web interface means if you need to scan junk mail you can do it very quickly. You can scan who it is from, the subject and a snippet of the body 100 at a time. This helps turn email spam into a minor inconvenience rather than a major problem. Google Mail also has built in virus scanning.
- **Own Domain Support:** When you use Google G Suite, all your mail addresses are based on your own domain, for example, info@mybusiness.com This looks more professional than an ISP based email address, and no more changing email addresses if you change your email provider.
- **Multiple Email Addresses:** If you use multiple email addresses, you can forward them to one mail box. From there, you can send messages from any of your email addresses.
- **Shared Address Books:** Teams can use shared address books and shared email address lists.



Contacts ▾

▾ ▾ **More ▾**

NEW CONTACT

My Contacts (576)

- Starred (4)
- CAP (6)
- Family - JKCKS (4)
- GRoup (Shared) (3)
- HIG-Rowville
- LGL (13)
- Networking (18)
- SDT_Intra (12)

Circles (60)

- Most Contacted (20)
- Other Circles (350)

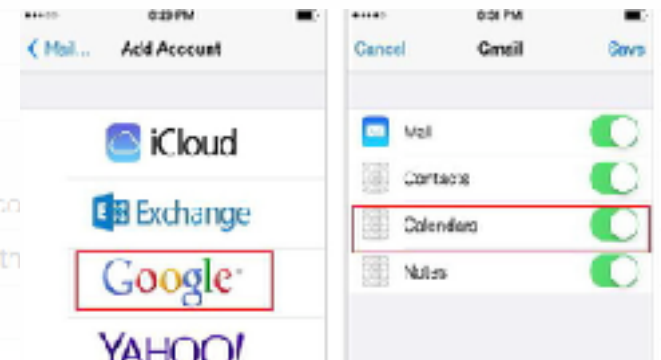
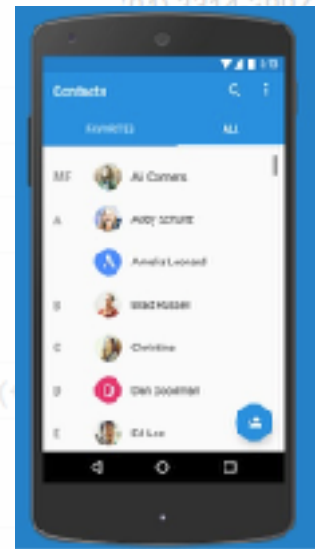
David ▾

Anil Puri
Invitation sent

Mark Drysdale

Netpresence Account

<input type="checkbox"/>	<input type="checkbox"/>	☆	A Step Ahead	
<input type="checkbox"/>	<input type="checkbox"/>	☆	Aaron Jenkins	
<input type="checkbox"/>	<input type="checkbox"/>	☆	Adarsh	
<input type="checkbox"/>	<input type="checkbox"/>	☆	Adrian Haddock	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	★	Adrian Stevenson	A.Stevenson@uws.edu.au
<input type="checkbox"/>	<input type="checkbox"/>	☆	Ai Ling Chan	alchan@mymodu.com
<input type="checkbox"/>	<input type="checkbox"/>	☆	Airport Park Fly	
<input type="checkbox"/>	<input type="checkbox"/>	☆	Alan Beard	alanb@nacml.mountains.net.au
<input type="checkbox"/>	<input type="checkbox"/>	☆	Alan Douglas	
<input type="checkbox"/>	<input type="checkbox"/>	☆	Alan Kibble	
<input type="checkbox"/>	<input type="checkbox"/>	☆	NunezAlan	alan@pixelpartnershq.com
<input type="checkbox"/>	<input type="checkbox"/>	☆	Alan Pearce	
<input type="checkbox"/>	<input type="checkbox"/>	☆	Alan Potter	
<input type="checkbox"/>	<input type="checkbox"/>	☆	Alan Rumsey	
<input type="checkbox"/>	<input type="checkbox"/>	☆	Alex Tomasko	ATomasko@stsm.co
<input type="checkbox"/>	<input type="checkbox"/>	☆	WilsonAlex	alexw@penrithsouth
<input type="checkbox"/>	<input type="checkbox"/>	☆	Alfred Anoshan	





G Suite



Google Drive



Store any file

G Suite Drive starts you with 30 GB of Google online storage, so you can keep photos, stories, designs, drawings, recordings, videos – anything.



G Suite



Safely store and organize

NETPRESENCE Drive

Search Drive

NEW

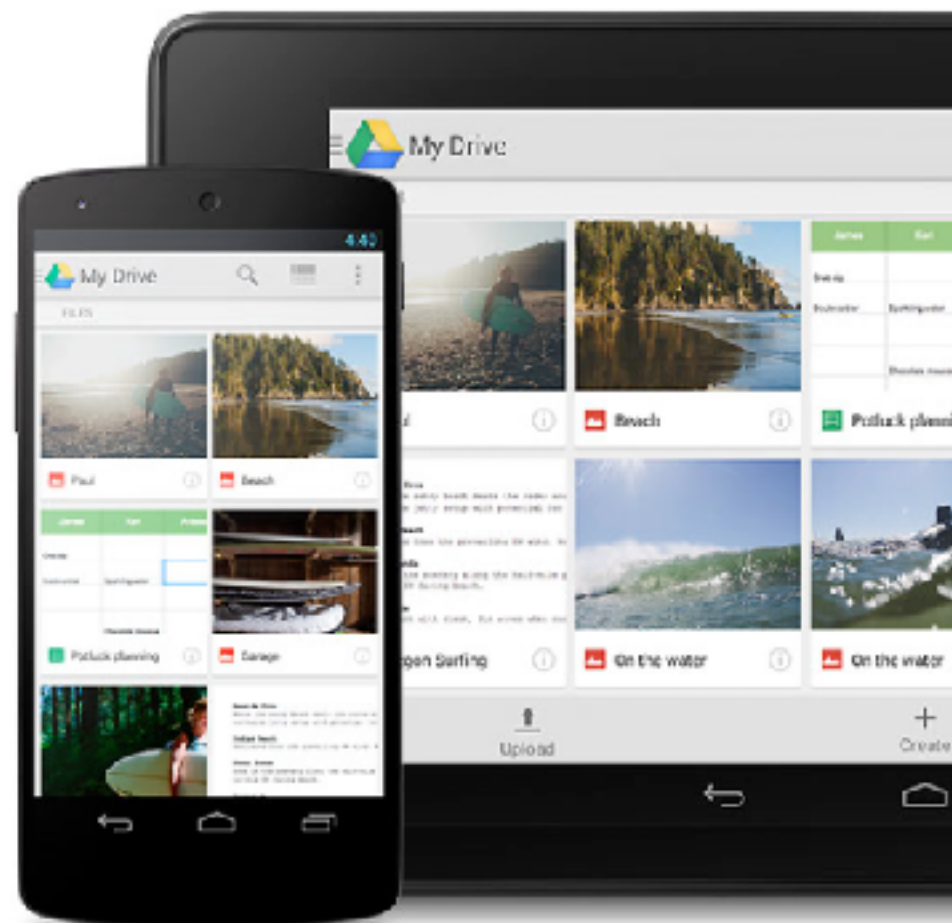
My Drive > Active_Data > Parra1707 ▾

My Drive		Name ↑
▾	Active_Data	☰ Parra1707a
▸	NaturalHealth	📊 Parra1707b
▸	Parra1707	📄 Parra1707c-Presentation
▸	Scans	📄 Parra1707d-Example.pdf
▸	Archived	
▸	Backups	
▸	bu	
▸	Courses	
▸	GPSLogger For Android	
▸	Maps	
▸	Reference	



See your stuff anywhere

Your files in Drive can be reached from any smartphone, tablet, or computer. So wherever you go, your files follow.



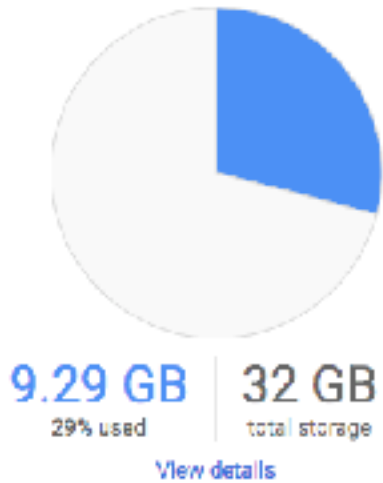


G Suite



Drive storage

Total storage



Plans

0 GB	100 GB	1 TB
Current plan	\$5 to \$500 / mth Up to 30 TB / user !	

Your storage is shared across



Google Drive

Store files up to 5 TB each. Anything you create with Docs, Sheets or Slides won't use up any of your storage.



Gmail

Attachments sent and received in Gmail as well as your email messages use your storage.



Google Photos

Per your Google Photos settings, High Quality uploads are stored for free but Original quality uploads will consume your Drive storage. [Find out more](#)




G Suite



Create your Google Account



Sign in with your Google Account



[Need help?](#)

One Google Account for everything Google



Name

Choose your username

@gmail.com

[I prefer to use my current email address](#)

Create a password

Confirm your password

Birthday

Gender

Mobile phone



G Suite



Google™